

INSTRUCTIONS

Source of Income

Sources of Income for Children

Sources of Child Income

- Gross earnings from work
- Social Security
- Disability payments
- Survivor's benefits
- Income from person outside the household
- Income from any other source

Example(s)

- A child has a regular full or part-time job where they earn a salary or wages
- A child is blind or disabled and receives Social Security benefits
- A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- A friend or extended family member regularly gives a child spending money
- A child receives regular income from a private pension fund, annuity, or trust

Earnings from Work

- Gross salary, wages, cash bonuses
- Net income from self-employment (farm or business); FARM—refer to line 18 of Schedule 1 or line 34 from Schedule F; BUSINESS—refer to line 12 of Schedule 1 or line 31 from Schedule C.
- If you are in the U.S. Military:
 - Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances)
 - Allowances for off-base housing, food and clothing

Public Assistance / Alimony / Child Support

- Unemployment benefits
- Worker's compensation
- Supplemental Security Income (SSI)
- Cash assistance from State or local government
- Alimony payments
- Child support payments
- Veteran's benefits
- Strike benefits

Pensions / Retirement / All Other Income

- Social Security (including railroad retirement and black lung benefits)
- Private pensions or disability benefits
- Regular income from trusts or estates
- Annuities
- Investment income
- Earned interest
- Rental income
- Regular cash payments from outside household

OPTIONAL

Children's Race and Ethnicity

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

- Ethnicity *Check one* Hispanic or Latino Not Hispanic or Latino
- Race *Check one or more* American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity conducted or funded by USDA.

Do not fill out

Annual Income Conversion: Weekly x 52, Bi-Weekly (Every 2 Weeks) x 26, Twice a Month x 24, Monthly x 12

How often?

| | Weekly | Bi-Weekly | 2x Month | Monthly | Yearly |
|--------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Total Income | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Eligibility

| | Free | Reduced | Denied |
|-------------------------|--------------------------|--------------------------|--------------------------|
| Categorical Eligibility | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Date Denied

| Mo./Day/Yr. | Reason for Denial or Withdrawal |
|----------------------|---------------------------------|
| <input type="text"/> | <input type="text"/> |

Required for Verification process only

Determining Official's Signature

Date Mo./Day/Yr.

Confirming Official's Signature

Date Mo./Day/Yr.

Verifying Official's Signature

Date Mo./Day/Yr.

Required for Verification process only

Required for Verification process only

For schools participating in CEP only:

Are all students on this application from a CEP school? Yes No

If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the Certification and Benefit issuance portion of the Administrative Review.